

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Leadership Development - Office of School Performance and Accountability

PRINCIPAL PREPARATION PROGRAM
PARTICIPANT APPLICATION

Applicant: Complete all requested information and attach necessary documentation. All application packets are due **NO LATER THAN 5:00 PM ON FEBRUARY 1, 2019.**

NOTE: Incomplete application packets will not advance in the process.

Name: _____ Personnel #: _____

School Site: _____

Principal: _____

Contact # Cell: _____ Home: _____ School: _____

E-Mail Address: _____

University attended for Education Leadership Degree/Certification: _____

Current Position/Role: _____ Years of Public School Experience: _____

Years of Experience as an Assistant Principal in a Public School _____

Phase I: Documentation, Resume, Essay and Principal Feedback

To complete the application packet for Phase I, please provide one pdf file containing one copy of each of the following documents below to principalprep@browardschools.com. Please initial that each item below is included in your submission.

_____ Principal Preparation Program Application signed by Applicant, Principal, and current OSPA Director

_____ An experiential résumé aligned to the current Florida Principal Leadership Standards describing leadership roles and experiences

_____ Assistant Principal evaluation documents showing a final overall “Effective” or “Highly Effective” rating on the 2017 - 2018 performance evaluation from a Broward County Public/Charter School and two additional assistant principal evaluations showing final overall “Effective” or “Highly Effective” ratings within the last five years (2013 – 2017)

- You must submit your 2018-2019 evaluation to principalprep@browardschools.com upon receipt.

_____ A copy of the applicant’s current Florida Teaching Certificate from the Department of Education showing Educational Leadership K-12 in good standing

_____ Documentation of completion of the Interim AP/First Year AP Program

_____ An essay written to the prompt: **Describe how you have achieved results on your school’s student learning goals.**

- (Two-page maximum, twelve-point font, double-spaced)

Signature of current OSPA Director: _____ Date: _____

Principal’s Signature: _____ Date: _____

Applicant’s Signature: _____ Date: _____

All applicants and applicants’ site principals must attend the PPP Orientation meeting to obtain new FDOE Level II requirements on:

Thursday, January 17, 2019 from 4:30 – 6:00 p.m. at Piper High

Applications are due NO LATER THAN 5:00 PM ON FEBRUARY 1, 2019.

Late submissions will not be considered.